



**DATE:** March 1, 2023  
**TO:** Distribution  
**FROM:** Michael Werner for the JPL Palomar Advisory Committee (JPAC)  
**SUBJECT:** JPL/IPAC Palomar 200-inch Observing Time Proposals for 2023B, covering the period 1 August 2023– 31 January 2024

Proposals for 200-inch observing time in the second semester of 2023 should be submitted to the JPL Palomar Advisory Committee (JPAC) by

**5:00 PM California Time, Thursday, March 30, 2023**

This solicitation includes instructions for filling out the on-line cover sheet and submitting your Palomar proposal, as well as guidelines for proposal preparation and advice about time requests.

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For one-stop shopping and easy access to all the documents cited below, see our JPAC web site:

<http://palomar.ipac.caltech.edu>

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All proposals for JPL Palomar time must be submitted via our proposal web site:

<https://catcopy.ipac.caltech.edu/jpac/proposal.php>

To submit a proposal, you must fill in some basic information and attach your Caltech coversheet and your scientific justification, both in PDF format. You can find a link to the Caltech P200 coversheet here:

<http://sites.astro.caltech.edu/observatories/coo/solicit/2023B/C200.html>

A list of available instruments and links to performance and operational information is available on the Palomar observers web site:

<http://sites.astro.caltech.edu/palomar/observer/P200observers.html#instruments>

Please review the procedures for the use of private and semi-private instruments on this site, if you are requesting to use such an instrument.

Note that several instruments, including PHARO and PARVI, are intended for or limited to use in tandem with the high performance Palomar Adaptive Optics system, some times called P3K.

### *PARVI*

The high resolution spectrograph PARVI will be available to the JPAC community on a shared-risk basis. Detailed information about PARVI can be found on the JPAC web page

<http://palomar.ipac.caltech.edu>

under the "Proposal Call" tab. Its properties are summarized below:

*PARVI* is a high spectral resolution, near infrared spectrometer presently being commissioned at Palomar.

Wavelength Range	1.1-1.8 $\mu\text{m}$
Spectral Resolution	$R \sim 90,100$ ( $1.65 \mu\text{m}/\lambda$ )
Angular Resolution ( $1.2\lambda/D$ )	$\sim 0.82 \times (\lambda/1.65 \mu\text{m})$ arcsec
Entrance Solid Angle (for extended sources)	$\sim 0.022 \times (\lambda/1.65 \mu\text{m})^2$ arcsec <sup>2</sup>
Fibers	Star, Sky, LFC, spare
Point Source Sensitivity (SNR/pixel)	>25 in 600 sec H=8 mag depending on seeing
Contact info: Gautam Vasisht ( <a href="mailto:gautam.vasisht@jpl.nasa.gov">gautam.vasisht@jpl.nasa.gov</a> ), Chas Beichman ( <a href="mailto:chas@ipac.caltech.edu">chas@ipac.caltech.edu</a> ), Dimitri Mawet ( <a href="mailto:dmawet@astro.caltech.edu">dmawet@astro.caltech.edu</a> ) and Rebecca Oppenheimer ( <a href="mailto:bro@amnh.org">bro@amnh.org</a> )	

Please contact Gautam Vasisht or Chas Beichman if you would like to use PARVI

### **Further Instructions:**

**Eligibility for JPL 200-inch time.** All staff members of JPL and IPAC are eligible to be PIs on proposals submitted in response to this solicitation. The PI is expected to be present at the telescope - or remotely - for the full duration of any time allocated. Postdocs may apply as PI, but the proposal must be accompanied by a letter from the JPL advisor describing the qualifications of the postdoc as a Palomar PI. This letter can be sent via email to Mike Werner ([mww@ipac.caltech.edu](mailto:mww@ipac.caltech.edu)), and it must arrive by the proposal deadline.

**JPL Engineering time:** A limited number of JPL engineering nights will be available to JPL scientists. No more than two nights will be awarded to any PI (or team). This time can be used to test new instruments or observing techniques on the Hale Telescope, but requires the agreement of the Observatory Director. If you wish to apply for this time, please contact Mike Werner ([mww@ipac.caltech.edu](mailto:mww@ipac.caltech.edu)) at least one week prior to the proposal deadline. A full proposal for this time must also be submitted on or before the deadline. In this proposal, the PI must make it clear that the request is for JPL engineering time, indicate what support might be required from the Palomar staff, and whether or not the engineering nights need to be scheduled contiguously with night(s) for which a science proposal is also submitted. You should also describe briefly the science which will be enabled by the engineering activities.

**Large Projects:** We encourage large-scale observing projects by individuals or teams that will use the 200-inch telescope to attack problems that would be difficult to engage within the constraints of semi-annual allocations. Large Projects should require more than five nights of observing time per semester, or more than 10 nights of observing time per year. Accepted Large Projects will be allocated time for two semesters, with the possibility of renewal. A completed cover sheet and a comprehensive 1-page status report must be submitted during the open call for proposals for the second semester of an approved Large Project. Large Projects already allocated time in two semesters must be resubmitted, following updated proposal instructions, if additional time is sought. In all cases a clear indication of the duration of the project must be given. Proposers of Large Projects must follow the same application process as other proposers, with the exception that an additional page of scientific justification (a total of up to 3-pages, maximum) may be used for Large Project proposals. Large Project proposals will be evaluated by the JPAC simultaneously with standard proposals. There is no *a-priori* allocation of time to Large Projects.

**Strategic Projects:** Several years ago, we initiated a program of strategic projects through which one could receive an award of observing time valid for four semesters with only an updated cover sheet and progress reports required to renew the program for each semester. Criteria which define a strategic project are included as Appendix A to this Call. If you wish to apply for strategic project status for your work, please add an additional page to the proposal in which you explain the justification for strategic project status with reference to the information in Appendix A, and lay out and justify your time request for up to three additional semesters beyond 2023B. In addition, please add (strategic) in parens to the proposal title on the cover sheet[s] where you present the title of the proposed investigation. The strategic request will be evaluated by the JPAC in parallel with the time requests for 2023B. There is no *a-priori* allocation of time for Strategic Projects.

**Responding to JPAC comments:** If a previous version of your 2023B proposal were awarded time in 2023A, your award letter may have included comments from the JPAC collected as the proposal was discussed. If this is the case, please address the comments specifically in the 2023B proposal. You may add up to an additional half page to the proposal for this purpose.

**Access to the Mountain:** The policies in place in recent years which limited physical access to the observatory due to COVID concerns have been somewhat alleviated. The current guidelines are as follows. These will come into play only after your proposal is accepted:

- 1) Cognizant Hale Telescope Observers must now define their observing location(s) through the reservation/green sheet system. Please see [this announcement](#) for more information.
- 2) Observing teams are limited to not more than three (3) representatives in the Hale Telescope Data Room. For details on this and other current pandemic restrictions please see our [limited operations guidelines](#)

**Palomar Newsletter.** Under the editorship of Lin Yan, COO has initiated an electronic newsletter to be made available several times per year containing information of interest to users of the 200-inch telescope. The issues published to date can be found at <http://sites.astro.caltech.edu/palomar/observer/newsletter.html> and present interesting information relevant to the 200-inch. The second issue, in particular, presents information about data processing packages available for a number of the 200-inch instruments. The newsletters are posted on the palomar.ipac site referenced above.

**User Support:** Within the JPL/IPAC community we have colleagues who are intimately familiar with the instruments available at Palomar. They will be able to help you with your proposal and/or data analysis if necessary. Please feel free to contact Mike Werner [mww@ipac.caltech.edu] who can refer you to the relevant user[s].

## **PROPOSAL INSTRUCTIONS**

### **The Cover Sheet**

All observers must fill out the Caltech on-line cover sheet. Fill out the form, save it in PDF format, and then upload this file, together with your science justification, via the JPL on-line proposal submission web site. The target list should be part of your scientific justification.

When filling out the Caltech coversheet, please take care to:

List the relative priority in case you submit more than one proposal.

Enter the number of nights requested in the appropriate column. Indicate your preferred run or runs with a "P", and acceptable runs with an "A", regardless of type (light or dark). For maximum flexibility in scheduling, it is important to know all the times you can observe.<sup>1</sup>

Fill in the instrument you wish to use. An up to date listing of all 200-inch instrumentation is available at <http://sites.astro.caltech.edu/palomar/observer/P200observers.html#instruments>. *Private* and *Semi-private* instruments may be requested only with the prior approval of the instrument builder. Please include in the discussion a confirmation that appropriate arrangements have been made. If you list "Own Equipment," identify the instrument in the proposal abstract. The Hale Telescope facility Double Spectrograph (DBSP) will remain in service throughout 2023B. We anticipate DBSP will be decommissioned/repurposed to support NGPS integration during the 2024A semester, contingent on NGPS readiness.

If you wish to use more than one instrument in the course of the project, use a separate line for each instrument. At the 200-inch telescope, you may request instruments to be installed simultaneously at the prime focus and the Cassegrain focus but you must fully justify the request in your proposal. Secondary instruments should be requested *only* if they are *integral* to the program and if there is a *very high probability* that they will be used during the observing run.

Check the box provided on the cover sheet if scheduling constraints apply to the request. Give the specifics in the proposal abstract and in the body of the proposal. **Following this instruction is particularly important now that more and more programs are requesting specific nights in order to study exoplanet transits and eclipses. You should be filling out a separate form detailing your timing requirements [see below].**

Observers may request full or half nights for Hale/P200. Observers should be advised that it may not always be possible to schedule partial night allocations.

<sup>1</sup>The system of *P*s and *A*'s to designate preferred and acceptable runs (respectively), intended to take the guess-work out of scheduling, rests on two conditions: First, observers need to be as generous as possible in designating acceptable runs, since overly-constrictive selections make scheduling difficult and, in extreme cases, may even preclude the assignment of observing time to the project. A good approach would be to tag any observing run as Acceptable if the data can be obtained during that period. Second, the scheduler will not assign observing time in a run that has not been tagged by the observer with a *P* or an *A*. Should circumstances obtain that such assignment might be needed, the scheduler will discuss the situation with the observer before any exception to the rule is applied. Putting all the *P*s and *A*'s on a single line means you want the time scheduled in a single block, if possible. If you want the time distributed into two or more blocks, use a separate line for each block

**Remote Observing:** Remote observing has become increasingly common during the pandemic. DBSP, WASP, WIRC, CHIMERA, P3K/PHARO and TripleSpec may be operated by remote observing, eliminating the need for and cost of travel to Palomar. For CWI observations, the observatory recommends that teams using CWI have at least one person present at the observatory during their nights. **For more information about remote observing see:**

<https://sites.astro.caltech.edu/observatories/coo/rof/asObserving.html#palomar>

COO requires a one-month in advance request for remote observing at the 5-meter, which can be done from home or from remote observing facilities in Cahill. The information about submitting a request is found at the above URL. We encourage JPL/IPAC usage of this capability because it compensates for lack of travel funding to use the 5-meter.

### **Scientific Justification, Target List and Summary of Previous Allocations**

The scientific justification should include:

**A short description of the project (2 pages maximum, 3 pages maximum for Large or Strategic Projects)**, including your science goals, methodology, and the appropriateness of the Palomar 200-inch telescope. If this is an ongoing project, describe what has been done. If the project will require time beyond the current semester, describe how much observing time will be needed to complete the work, or request strategic project status if appropriate. Remember to **give the big picture** (e.g., the total scope of the project, what will be done at Palomar vs. what will be done with other facilities, who will do the work, etc.). Remember, not all members of the TAC will be experts in your field, so make sure you explain the significance of your research to a broader audience.

- A detailed **estimate of the time required** for the observations. No standard format can be specified for this, as it will vary from program to program. Obvious factors to take into account are the brightness of your objects, the signal-to-noise ratio required, instrumental characteristics, potential systematic errors and how you will deal with them, and assumptions about sky brightness (i.e., phase of the moon). Be as specific as you can.
- Up to **two pages** of figures, tables, and references supplementary to the written discussion. We strongly prefer *\*legible\** figures which can be read by the JPAC and used to publicize the results of our work at Palomar.
- Up to an **additional half page** responding to the JPAC comments from last time around, if appropriate. Be sure to summarize the comment when giving your response.
- **A list of objects to be observed**, including name, coordinates, and approximate magnitude (specify band). In case objects will be selected from large samples, it is not necessary to list all the objects; however, make sure that in the text discussion the sample and its size are well-defined, and the selection criteria and the number of objects to be observed are specified clearly. The list is outside of the page requirements given above.
- Any **scheduling constraints** that may apply. If you are proposing observations which must be

scheduled at specific times [e.g. occultations, transits, critical phase coverage of a binary, etc.], check the Date-Specific box on the proposal cover sheet and justify the date specified. For the 200-inch, download the Date-Specific supplement to the proposal cover sheet <http://sites.astro.caltech.edu/observatories/coo/solicit/2023B/DS.html>, fill in the required information, and include it in your proposal as an addendum to the cover sheet.

Proposers for Hale Telescope time are advised that in Semesters 2023B and 2024A there will be unusual date-specific pressure on the Hale schedule due to laser communication support for the Psyche mission <https://www.jpl.nasa.gov/missions/psyche>. Date-constrained Hale proposers are recommended to make their requests as flexible as possible to give themselves the best chance to avoid schedule contention with Psyche operations support. In particular, please list all possible dates for a recurring phenomenon such as a planetary transit. If you realize early in the process of preparing your proposal that you will be requesting specific dates for more than 2 targets, please notify Mike Werner as soon as you can as to what dates you will be requesting.

If there are dates when you cannot observe, or if the observation must be made within a window of a couple of days, again check the Date-Specific box and explain and justify the need for the specificity in the proposal.

**On a separate page**, if needed, please describe the results from 200-inch observing time allocated to you over the past two years, and provide an updated list of publications – including conference proceedings, abstracts, and submitted papers – from 2021 to date based solely or in part on your Palomar observations. *We expect that P200 observers will publish their results in a timely fashion, as data in a desk drawer is no use to anybody.* **It is particularly important that you provide this publication information, not only in support of your proposal, but in support of JPL’s investment in the 200-inch.**

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### **Shared-Risk Observing**

Shared Risk Observing is a transitional phase between the final engineering tests of a new instrument and its use for general observing. This scheduling plan has the twofold goals of (a) allowing researchers to use the instrument to acquire scientific data for their programs and (b) allowing the instrument builders to check its performance in an operational environment. Observers using an instrument on a *Shared Risk* basis do so with the understanding that the builders may be present during the run and may need to:

- interrupt the science observing to adjust or modify the instrument,
- perform on-sky test measurements,
- obtain copies of the observer’s data to evaluate its performance.

### **Publication Acknowledgement**

We strongly encourage Palomar users to publish their results in a timely fashion and expect a report on publication status as part of the proposal submission [see below]. Publications based wholly or in part on data obtained at the 5-m shall include and acknowledgment in the following form:

“Based on observations obtained at the Hale Telescope, Palomar Observatory, as part of a collaborative

agreement between the Caltech Optical Observatories and the Jet Propulsion Laboratory [operated for NASA].”

In addition, researchers publishing papers using data obtained under this agreement shall notify both the COO office and Mike Werner [mww@ipac.caltech.edu] of the acceptance of their paper.

### **APPENDIX A Characteristics of strategic projects:**

For present purposes, a strategic program is one that furthers the programmatic and strategic objectives of JPL/IPAC and has larger goals that go beyond the science of the program. A strategic program need not be one that utilizes a large amount of observing time. Examples of strategic programs include [but are not limited to]: Exoplanet observations supporting our utilization of JWST and/or CGI and other exoplanet missions; checkout/demonstration of a particularly promising technology or a new instrument (which need not have been developed under the Palomar instrumentation fund); feasibility demonstrations through trial observations of a concept for a space mission; observations that support a planned, operating, or past JPL mission by observations of a solar system target, by following up on new results, or by selecting targets for study. The intent of this program is to assure access to the 5-m for up to two years, so that the program can be planned and executed efficiently and with some guarantee of success.

Thank you very much and good luck with your proposal! Feel free to contact Mike Werner [mww@ipac.caltech.edu] if you have questions about this solicitation.